

**Wundowie Progress Association
Iron Festival Sub Committee with the Executive Committee
AGENDA & MINUTES**



DATE: Wednesday 24 October 2018

TIME: 6.30 pm

ATTENDEES: K Towle, D Galloway, D Coombs, H Walling, L Biglin, P Curtis, R Evans – Jackson, H Begg

APOLOGIES: R Laity

MOVE TO CONFIRM LAST MINUTES AS A TRUE & CORRECT RECORD: None to Confirm as was discussion

CHAIR PERSON: Kerry Congdon

SECRETARY: Kerry Congdon

ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION & TIMELINE
General Discussion	Kerry	General discussion regarding the festival and the feedback received. Notes were taken and ideas will be submitted to next year's committee.	
Notes	Kerry	<ul style="list-style-type: none"> .1 coffee van 1 ice cream van – Susie's Soft Serve Signage at hall and on oval directing people to Art Display Banner for Iron Festival More signage for toilets Allow space for towing vehicles Food vans nearer to the stage More stalls – email earlier Stallholders bay size options and pricing, confirmation email to be sent on receipt of application with details on when further information will be available After party 3-8 not 4-9 pm More space for the History Stall / Display Open the Art competition right up to crafts and no theme Produce – No show cake, judging criteria needed Photography should be an open and an iron theme Art to be judged by lunch on Friday to ensure certificates can be made early People's Choice to be re-instated Sign in & Out lists for art Must be able to hang art Our display must only be for us – roster for the tent Raffle could be sold in the hall Helicopter for FESA display Light up Bill Board should be used again Free rides for kids were excellent Dogs must be on lease and not in the food areas No need to block road Photos, Video footage or drone footage can be made into a promotional video for future years. Identifying WPA members – shirts, vests, lanyards, maybe business cards Rubbish grabber for the day after clean-up More help from committee Promotional items – stubby holders, pens, postcards, hat pins to promote WPA. Health Inspector was a good result 	

		<ul style="list-style-type: none"> • Shire may provide porta loo for other side of oval. • More sponsors. 	
Next Meeting	Kerry	The next meeting will be a full committee meeting to confirm the changes to the constitution. As per constitution 21 days' notice of meeting must be given.	

NEXT MEETING: Wednesday 21 November 2018

MEETING CLOSED: 7.30pm

SIGNED:
(CHAIRPERSON)

DATE: 25.10.18